

The China Office of Finnish Industries is looking for an analyst trainee for the spring 2024.

The China Office of Finnish Industries is a private company owned by 25 Finnish companies with business interests in the People's Republic of China (henceforth China). One of our goals is to provide these shareholders with high-quality, informed assessments of economic, political and geostrategic developments affecting the business environment in China. Analysis is provided orally in briefings and in writing via reports and newsletters. To assist in fulfilling this goal, and to provide work experience opportunities to aspiring China specialists, the China Office of Finnish Industries seeks a Helsinki-based, part-time analyst trainee.

#### About this opportunity:

The China Office Analyst Trainee Programme provides an opportunity to deepen your China-related knowledge, and gain experience of an analyst's work. Our task is to draft high-quality assessments about China. We strive to keep our shareholders abreast of China's political-economic challenges, China's international role, and China's trade and investment policies. You will assist in the process of choosing and producing material for the shareholders, take part in organising events, and contribute to the day-to-day routines in the office. The internship starts 1 February and ends 30 June (negotiable).

#### The analyst trainee is expected to:

- Assist the team in gleaning the essential points of abundant international analysis about China from the perspective of Finnish private and public sectors
- Assist in the organisation of events
- Participate in the team's brainstorming about the content of briefings and reports
- Assist in keeping the website up to date

#### What we offer:

- A half-time internship for 5 months, working 2-3 days a week
- A competitive salary above the average intern remuneration
- An opportunity to work as part of a small, passionate team
- A chance to develop your analytical skills with solid mentorship
- An opportunity to gather experience from working in the intersection of public and private sectors

#### Essential criteria:

- A proven desire to pursue a career in the China space
- Ongoing studies at a Finnish institution of higher education in China/Asian studies, economics, international relations, political science, social sciences, public policy, international business or related fields
- A completed elementary Chinese language course, at a minimum
- Excellent written and oral communication skills in both Finnish and English

#### Desirable:

- Previous experience working as a research assistant or in a China-related role in the public or private sector
- Experience of studying or working in China

To apply: Please send your resume, study transcripts, and a cover letter of no more than 500 words addressing the selection criteria and describing your interest in this role to [admin@chinaoffice.fi](mailto:admin@chinaoffice.fi) Please write 'Intern Spring 2024' in the email subject title. Position-related enquiries should be directed to Analyst Arttu Säynäjäkangas at [arttu.saynajakangas@chinaoffice.fi](mailto:arttu.saynajakangas@chinaoffice.fi).

Please submit your application by **5PM on 30 November 2023**. Note that applications will be assessed on a rolling basis.